Mi-Tec

Building Services 6578 Roger Drive Jenison, MI 49428 P 888.345.5314 F 888.355.5415

38281 Schoolcraft Road, Unit G Livonia, MI 48152

> 3676-A North Clare Avenue Harrison, MI 48625

March 21, 2006

Mr. James Mouch, Superintendent Atlanta Community Schools 10500 County Road 489 Atlanta, MI 49709

Dear Mr. Mouch:

We appreciate the opportunity to provide a price quotation for janitorial services for Atlanta Community Schools.

Hi-Tec Building Services has extensive experience with K-12 and other educational facilities, many of which have unique qualities, not unlike your facility. Our pricing is guaranteed for three years from inception of start-up. The pricing that follows is based on a twelve month billing (January 1, 2007 – December 31, 2007) with services on instructional and teacher work days as well as winter, spring, and summer cleaning that is detailed in the scope of services.

Hi-Tec Pricing

The following pricing is based on one full-time day custodian and one full-time evening supervisor and two part-time evening cleaners.

\$7,100/Month

\$85,200/Year

The price quoted assumes:

- 1. All employment costs including benefits are the cost of Hi-Tec Building Services.
- 2. All cleaning tools and cleaning chemicals are provided by Hi-Tec Building Services.
- 3. All current equipment that is owned by Atlanta Community Schools will be available for the use of Hi-Tec Building Services.
- 4. Hi-Tec Building Services will supply supplemental equipment to the equipment provided by Atlanta Community Schools. Hi-Tec's equipment will be maintained by Hi-Tec.
- 5. All maintenance of Atlanta's equipment is provided by Atlanta Community Schools.
- 6. All consumables (i.e. paper towel, toilet paper, liners, soap, etc.) are supplied by Atlanta Community Schools.
- 7. All equipment training and the necessary training on use of cleaning chemicals and tools will be provided by Hi-Tec Building Services.

8. Hi-Tec will supply a team leader who will provide oversight for all employees of Hi-Tec Building Services and who will oversee quality control in the facility and report directly to the Superintendent of Atlanta Community Schools.

<u>July 1, 2006 – December 31, 2006 Services</u>

As requested, we have revised our pricing for a six month period to only include evening cleaning as well as summer cleaning (with the assistance of Atlanta's current day custodian 20 hours/week) and winter cleaning for a six month period. We will utilize our utility team lead by our Regional Manager to handle the summer cleaning of 2006. Full staff for the evening cleaning will start at the beginning of the 2006-2007 school year. Our pricing is as follows:

\$5,900/Month

\$35,400 for Six Months

Additional Hourly Rate

Any additional work requested such as weekend special coverage will be billed at an additional hourly rate. The additional hourly rate is \$13.95/hour.

Billing Alternatives

In addition to the previous quotes, we can also provide a quotation for all consumable products once the quantity is determined. Generally our cost for these products is lower and we can save the district the additional cost of ordering and maintaining inventory of the consumable products, which we maintain in our warehouse for delivery as needed.

The refurbishing of the wood floors will be billed separately at a rate of 44 cents per square foot. This will allow Atlanta Community Schools to maintain their budget more effectively by selecting the frequencies of this service. This is for screening and recoating, with all labor and material included. We subcontract this work to Cedar Creek Flooring, with over 20 years experience in gym floor maintenance. They are experts in their field.

Benefits to Atlanta Community Schools

While we operate under many different types of programs in the various schools which we serve, our monthly billing system proposed in this proposal provides numerous benefits to your school system including:

- Absolute control of janitorial staff and related employee costs for budgeting purposes (i.e. Reductions in staffing to meet budget requirements)
- Professional management of janitorial services with a company with extensive educational services background
- Below industry turnover rate due to the benefit options we provide
- Assurance that all employees hired by Hi-Tec and placed in the schools are thoroughly screened through criminal background checks (fingerprinting) and reference checks

- School staff will maintain overall control over acceptability of the staff placed in the schools by Hi-Tec
- Hi-Tec's management staff focuses on continuously training its employees, which
 provides higher productivity and reduced costs over time
- Cost containment ideas supplied by Hi-Tec's management team to streamline systems and reduce costs on a routine basis

These are just a few of the examples of the benefits to Atlanta Community Schools by utilizing Hi-Tec as a primary contractor for janitorial staffing in your schools. Thank you for the opportunity to provide this quotation to Atlanta Community Schools. Please contact us with any questions you may have.

Sincerely,

Brian Hogan President

(616) 437-3234

Ryan Rinvelt Vice President

(616) 291-3743



Staffing Clarification

- Day Custodian working 8 hours Tentative shift 7:00 a.m. – 3:30 p.m.
- 1 Team Leader working 8 hours Tentative shift 3:30 p.m. – 12:00 a.m.
- 2 Cleaners working 5 hours each
 Tentative shift 4:00 p.m. 10:00 p.m.

Total number of employees: 4